

**CITY OF ALISO VIEJO
DEVELOPMENT REVIEW/SUBDIVISION COMMITTEE MEETING
MAY 9, 2006**

MINUTES

WORKSHOP

The Workshop portion of the Development Review Committee of the City of Aliso Viejo was called to order by Chair Garcia at 3:14 p.m. on Tuesday, May 9, 2006, at the Aliso Viejo City Hall Council Chambers, 12 Journey, Aliso Viejo, California.

Chair Garcia introduced Assistant City Attorney Jamie Raymond from the law offices of Best Best & Kreiger.

Assistant City Attorney Raymond conducted the Workshop by giving a PowerPoint presentation on the Brown Act and the Conflict of Interest Code, with each Committee Member receiving the corresponding information in a binder. Assistant City Attorney Raymond stated that she focused on providing legal information that is tailored to the responsibilities of Committee Members versus information that would be more suitable to City Council. She continued by describing the two components of the Political Reform Act: disclosure statement of economic interest and conflict of interest disqualifications in the decision making process. Also discussed was the issue of gifts and honoraria.

Assistant City Attorney Raymond spoke about the Brown Act which ensures that the decision making process is conducted in a public forum where the public is able to attend and have their comments heard.

Chair Garcia then opened the Workshop for public comment. In response to questions, Assistant City Attorney Raymond stated that disclosure for closed session includes identification of real property, case name if it involves litigation, and title of employee if it relates to a personnel matter. Also, ad hoc meetings are not subject to the Brown Act and that the reporting timeline is subject to the legislative body that requested the formation of the committee.

Chair Garcia closed Public Comment and thanked Assistant City Attorney Raymond for her informative presentation.

REGULAR MEETING OF THE DEVELOPMENT REVIEW/SUBDIVISION COMMITTEE

A complete copy of the Agenda for the meeting containing all items as shown herein was posted by 6:30 p.m. on May 4, 2006, on the outdoor bulletin board at City Hall. Copies were also posted at the Aliso Viejo Library, 1 Journey, and the Aliso Viejo Sheriff's Substation, 11 Journey.

CALL TO ORDER

The Regular Meeting of the Development Review Committee of the City of Aliso Viejo was called to order by Chair Garcia at 4:10 p.m. on Tuesday, May 9, 2006, at the Aliso Viejo City Hall Council Chambers, 12 Journey, Aliso Viejo, California.

ROLL CALL

Present: Committee Members: Margo Beauchamp, Donald Garcia (Alternate), Mark Hiller; Joseph Koszarek, Lynn Pivaroff, Lori Trottier, John Whitman, and Chair Eugenia Garcia.

Absent: None

ITEM 1: APPROVAL OF APRIL 11, 2006 MINUTES

A MOTION was made by Committee Member Trottier to continue approval of the April 11, 2006, Minutes to the subsequent Development Review/Subdivision Committee Meeting. The motion was seconded by Committee Member Beauchamp. Motion carried.

ITEM 2: SITE DEVELOPMENT PERMIT SDP05-14, a request to construct a new 36,299 sq. ft. building that will house the preschool/junior kindergarten and school administration offices. The Master Plan, which was previously approved by the County of Orange, also includes a parking facility under the new building that will add approximately 32 new spaces, plus the renovation of the athletic field (no field lighting is proposed).

Chair Garcia read the description of the Site Development Permit and stated that the Applicant requested a continuance because revised site plans were not submitted.

PUBLIC COMMENT

None

A MOTION was made by Committee Member Trottier to continue the item to the May 23, 2006, DRC meeting. Chair Garcia stated that revised plans were still pending and need to be submitted before the item could go forward; therefore, Committee Member Trottier amended her motion to continue the item to a date uncertain. The motion was seconded by Committee Member Whitman. Motion carried.

Chair Garcia stated that SDP05-14 will require another public notice when the item is ready to be placed on the Agenda.

PUBLIC COMMENT

None

DRC 5/23/06

Agenda Item _____

ADJOURNMENT

Chair Garcia called the meeting adjourned at 4:15 p.m. and announced May 23, 2006, as the next meeting date.

Submitted By:

Approved By:

Lilia Peterson
Planning Secretary

Eugenia Garcia, AICP
Chair

DRC 5/23/06

Agenda Item _____