

**CITY OF ALISO VIEJO**  
**Lot Line Adjustment**  
**Submittal Sheet**

Project Name: \_\_\_\_\_  
Tract/Parcel/Lot: \_\_\_\_\_  
Submitted By: \_\_\_\_\_  
Company: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Lot Line Adjustment No. \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Checked by: \_\_\_\_\_  
Date Returned: \_\_\_\_\_  
Returned to: \_\_\_\_\_

The following items are required for complete submittal.

**First Check:**

- 2 copies - Proof of ownership/Legal Lot status (Title Report dated within 6 months of submittal)
- 1 copy - Planning Application
- 3 copies - Plans (8 1/2" x 11" or 18" x 26")
- 2 copies - Legal Description (before adjustment)
- 2 copies - Legal Description (after adjustment)
- 3 Copies - Closure calculations
- 2 copies - referenced documents or underlying maps (unless fully contained within tract)
- Deposit
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**2nd and subsequent check:**

- 3 copies - Resubmittals
- 1-previous check print (original)
- Additional Deposit: \$ \_\_\_\_\_

**Final Submittal**

- 1 - Planning Approval
- 2 - Sign final plans
- 1 - CD of electronic files of all plans and approvals