

**ALISO VIEJO PUBLIC WORKS
LANDSCAPING
SUBMITTAL SHEET**

The Following Items Are Required For Complete Submittal

<p><u>FIRST SUBMITTAL</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> 3 Sets of Plans (24 x 36") <input type="checkbox"/> Deposit Account/Financial Disclosure Form F-100 <input type="checkbox"/> Cost Estimate <input type="checkbox"/> Plancheck Deposit + Fee \$ _____ <input type="checkbox"/> Copy of Planning 'Conditions of Approval' <input type="checkbox"/> Copy of approval from water agency <input type="checkbox"/> Copy of approval from other agencies (<i>if applicable</i>) <input type="checkbox"/> **Water Efficiency Items (Included in Guidelines) <ul style="list-style-type: none"> <input type="checkbox"/> **Certification of Landscape Architectural Design <input type="checkbox"/> **Maximum Applied Water Allowance (MAWA) Calc. <input type="checkbox"/> **Estimated Applied Water Use (EAWU) Calculation <input type="checkbox"/> **Water Efficient Landscape Worksheet <input type="checkbox"/> **Hydrozone Information Table <input type="checkbox"/> **Water Budget Calculations <input type="checkbox"/> **Soil Management Report <input type="checkbox"/> Irrigation Design Plan <input type="checkbox"/> Landscape Design Plan <input type="checkbox"/> Grading Design Plan (<i>for reference</i>) 	<p><u>FINAL SUBMITTAL - MYLARS</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Original Mylars (24 x 36" maximum, stamped & signed by landscape architect) <input type="checkbox"/> Previous Check Prints (Redlines)
<p><u>ALL ADDITIONAL SUBMITTALS</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> _____ Sets of Revised Plans <input type="checkbox"/> Previous Check Prints (Redlines) / Checklists <input type="checkbox"/> Additional Plancheck Deposit \$ _____ 	<p><u>DUE AT PERMIT ISSUANCE</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Signed Mylars (Signed by Landscape Architect & City Engineer) <input type="checkbox"/> 1 Copy of Plans (Full-Size) <input type="checkbox"/> 1 Copy of Plans (Half-Size) <input type="checkbox"/> 1 CD of .TIFF File of Plans <input type="checkbox"/> Inspection Deposit \$ _____ <input type="checkbox"/> Surety (100% of Cost Estimate) <p><u>DUE AT PROJECT CLOSE OUT</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 Set of Full-Size As-Built Plans <input type="checkbox"/> 1 CD of Signed Redline As-Built <input type="checkbox"/> Certificate of Completion

**Water Efficiency Documents required for Project Types listed below.

New or Rehabilitated:

- Public
(2,500 sq. ft. minimum)
- Private Development or HOA
(2,500 sq. ft. minimum)
- Single Family Home
(5,000 sq. ft. minimum)

**ALISO VIEJO PUBLIC WORKS
LANDSCAPING
CONTACT INFORMATION**

Date: _____

Project Name: _____

Project Address: _____

Project Parcel, Tract or Lot Number(s): _____

Applicant: _____

Company: _____

Address: _____

Phone: _____

Email: _____

If different than Applicant

Property Owner: _____

Address: _____

Phone: _____

Email: _____

Water Efficiency Documents (**) required for Project Types listed below.
See Submittal Sheet for more details.

New or Rehabilitated:

- Public
(2,500 sq. ft. minimum)
- Private Development or HOA
(2,500 sq. ft. minimum)
- Single Family Home
(5,000 sq. ft. minimum)