



CITY OF ALISO VIEJO
COMMUNITY DEVELOPMENT DEPARTMENT
 PLANNING SERVICES DIVISION
 12 JOURNEY, SUITE 100
 Aliso Viejo, CA 92656
 Phone: (949) 425-2525

Zoning Compliance Application for Plan Review

**FORM
 PS-240**

Project Information: (check appropriate box for type of proposed project)

Residential:

- Addition/Remodel
- Air Conditioning Unit (Circle one: New/Replacement)
- Door and/or Windows (Circle one: New/Replacement)
- Fence/Wall
- Patio Cover/Accessory Structure
- Pool, Spa, or Pool Equipment
- Storage Sheds/Yard Buildings
- Other _____

Non-Residential:

- Air Conditioning Unit (Circle one: New/Replacement)
- Fence, Wall, or Retaining Wall
- Door and/or Windows (Circle one: New/Replacement)
- Exterior Architectural Modifications
- Exterior Tenant/Interior Space Improvement
- Roof-mounted Equipment/Re-Roof
- Trash Enclosure
- Other _____

Submittal Requirements: (please attach as necessary)

- Site Plan Elevation Floor Plan Association Approval

Project Address / Location:

Zoning:

Existing Land Use:

- Residential Office
 Commercial Other _____

Proposed Scope of Work:

1. _____
2. _____
3. _____
4. _____

Association Approval is required for residential exterior modifications (except for "like for like" modifications)

The undersigned hereby certifies that he/she is the designated representative of the Owners Association authorized to ensure consistency of this project with applicable CC&R's; the project has been reviewed by the Association; and the project meets all Association requirements. A letter from the Association or a statement of non-applicability may be attached in lieu of a signature upon approval of the Planning Department.

Association Name:

Designated Representative Name:

Date:

Signature:

Telephone:



CITY OF ALISO VIEJO
COMMUNITY DEVELOPMENT DEPARTMENT
 PLANNING SERVICES DIVISION
 12 JOURNEY, SUITE 100
 Aliso Viejo, CA 92656
 Phone: (949) 425-2525

Zoning Compliance Application for Plan Review

**FORM
 PS-240**

Property Owner:

Name: _____		Company/Corporation: _____	
Address: _____			
City _____	State: _____	Zip: _____	
Email: _____	Telephone: _____	Telephone: _____	

CERTIFICATION: *(if the Applicant is not the Property Owner)*
 As the **Property Owner**, I hereby certify that I acknowledge, understand, and concur the filing of this application by the **Applicant** identified below. (An Authorization Letter or Contract Agreement may be attached in lieu of a Property Owner signature).

Print Name: _____ Title: _____

Signature: _____ Date: _____

Authorized Applicant:

Name: _____		Company/Corporation: _____	
Address: _____			
City: _____	State: _____	Zip: _____	
Email: _____	Telephone: _____	Telephone: _____	

CERTIFICATION:
 As the **Property Owner or Authorized Applicant** filing this request, I hereby certify that I acknowledge, understand, and concur with the following statements:

- (a) I am responsible for knowing and complying with government policies and regulations applicable to the proposed development and/or permit. The City is not liable for any damages or loss resulting from the actual or alleged failure to inform the applicant of any applicable laws or regulations. City approval of a permit application, including all related plans and documents, is not a grant of approval to violate any applicable policy or regulation, nor does it constitute a waiver by the City to pursue any remedy which may be available to enforce and/or correct violations of the applicable policies and regulations.
- (b) The information I have presented in this form and the accompanying materials is true and correct to the best of my knowledge. I also understand that additional data and information may be required prior to final action on this application.
- (c) I acknowledge that the Planning Department will review submittals to the Building Department to ensure Zoning Compliance; and if changes are made in the Building Permit submittal that affect development standard in the Aliso Viejo Municipal Code, it may affect the status of an approved Form PS-240.

Print Name: _____ Title: _____

Signature: _____ Date: _____

Staff Use Only

Review Time (in 15 minute increments): _____ Planning Fee Collected (\$78.75/hour): _____ Building Permit No.: _____

Approved By:

Print Name:	Signature:	Date:

Notes: _____