



**CITY OF ALISO VIEJO**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
 PLANNING SERVICES DIVISION  
 12 JOURNEY, SUITE 100  
 ALISO VIEJO, CA 92656  
 Phone: (949) 425-2525

# Temporary Banner Permit Application

# FORM PS-225

<b>1. Temporary Banner Description:</b> (AVMC Section 15.34.160)	
<b>Check all that apply:</b>	
<input type="checkbox"/> <b>Construction Signs</b>	<input type="checkbox"/> <b>Seasonal Banner Signs</b>
<input type="checkbox"/> <b>Model Home Complex Identification Sign</b>	<input type="checkbox"/> <b>Special Event Signs</b>
<input type="checkbox"/> <b>Grand Opening/Going Out of Business Signs</b>	<input type="checkbox"/> <b>Street Banners</b>
Project Address/Location:	If applicable, Special Event Permit/Temporary Outdoor Promotion Permit:
Organization Name:	Banner Installation Date(s):
	Banner Removal Date(s):
<b>BANNER #1</b>	
Banner Text:	<input type="checkbox"/> Profit <input type="checkbox"/> Nonprofit
Banner Location:	Banner Dimensions: Length _____ Width _____
<b>Property Owner:</b> Name: Company/Corporation:	<b>Authorized Agent:</b> (if different from property owner) Name: Company/Corporation:
Address:	Address:
City: State: Zip: Email:	City: State: Zip: Email:
Telephone: Telephone:	Telephone: Telephone:
<b>BANNER #2</b>	
Banner Text:	<input type="checkbox"/> Profit <input type="checkbox"/> Nonprofit
Banner Location:	Banner Dimensions: Length _____ Width _____
<b>Property Owner:</b> (if different from Banner #1) Name: Company/Corporation:	<b>Authorized Agent:</b> (if different from property owner) Name: Company/Corporation:
Address:	Address:
City: State: Zip: Email:	City: State: Zip: Email:
Telephone: Telephone:	Telephone: Telephone:
<b>BANNER #3</b>	
Banner Text:	<input type="checkbox"/> Profit <input type="checkbox"/> Nonprofit
Banner Location:	Banner Dimensions: Length _____ Width _____
<b>Property Owner:</b> (if different from Banner #1 or #2) Name: Company/Corporation:	<b>Authorized Agent:</b> (if different from property owner) Name: Company/Corporation:
Address:	Address:
City: State: Zip: Email:	City: State: Zip: Email:
Telephone: Telephone:	Telephone: Telephone:



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### 2. Submission Requirements:

- |  |   |
|--|---|
| <input type="checkbox"/> Site Plan   | <input type="checkbox"/> Property Owner Authorization                           |
| <input type="checkbox"/> Building Elevations with location of proposed signage (if applicable) | <input type="checkbox"/> Property Management/HOA approval (including sign plan) |
| <input type="checkbox"/> Sign Graphics   |   |

### 3. CERTIFICATION:

As the **Property Owner** or **Applicant/Agent** filing this request, I hereby certify that I acknowledge, understand, and concur with the following statements:

- (a) I am responsible for knowing and complying with government policies and regulations applicable to the proposed development and/or permit. The City is not liable for any damages or loss resulting from the actual or alleged failure to inform the applicant of any applicable laws or regulations. City approval of a permit application, including all related plans and documents, is not a grant of approval to violate any applicable policy or regulation, nor does it constitute a waiver by the City to pursue any remedy which may be available to enforce and/or correct violations of the applicable polices and regulations.
- (b) The information I have presented in this form and the accompanying materials is true and correct to the best of my knowledge. I also understand that additional data and information may be required prior to final action on this application.

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Staff Use Only:

Subject to Sign Program? ___ Yes ___ No Sign Program: _____	Sign complies with maximum size limits? ___ Yes ___ No
Sign permitted in Zoning District? ___ Yes ___ No	Sign complies with maximum height restrictions? ___ Yes ___ No
Installation dates comply with Code requirements? ___ Yes ___ No	Property owner consent provided for off-site locations? ___ Yes ___ No
Building Review? ___ Yes ___ No	Building Permit No.: _____
<input type="checkbox"/> Planning Fee Collected (\$36.75)	Notes:

### Approved By:

Print Name:	Signature:	Date: