

LANDSCAPE SUBMITTAL SHEET & CHECKLIST OF LANDSCAPE DOCUMENTATION PACKAGE

1. Project Information

Date	Project Name
Project Applicant	Title
Company	Telephone/Fax
Company Street Address	City/State/Zip Code
Project Street Address	Project Parcel, Tract or Lot Number(s), if available.
Water Supply Type	Total Landscaped Area (Square Feet)
Project Type: <input type="checkbox"/> New/Public <input type="checkbox"/> New/Private <input type="checkbox"/> New/Homeowner <input type="checkbox"/> Rehabilitated/Public <input type="checkbox"/> Rehabilitated/Private <input type="checkbox"/> Rehabilitated/Homeowner	Additional Project Information (may attach additional sheets)

2. Property Owner Information

Name(s)	Street Address
City/State/Zip code	Telephone/Fax
Title (if applicable)	Company (if applicable)
Company Address (if applicable)	City/State/Zip

3. The Following Items Are Required For Complete Submittal

FIRST CHECK

- | | |
|--|---|
| <input type="checkbox"/> 3 Sets of plans 24" x 36
<input type="checkbox"/> 1 Copy of Planning 'Conditions of Approval'
<input type="checkbox"/> 1 Copy of approval from other agencies (if applicable)
<input type="checkbox"/> Plan check fee of \$. See fee schedule
<input type="checkbox"/> Certification of Landscape Architectural Design
<input type="checkbox"/> Maximum Applied Water Allowance (MAWA) Calc.
<input type="checkbox"/> Estimated Applied Water Use (EAWU) Calculation
<input type="checkbox"/> Water Efficient Landscape Worksheet | <input type="checkbox"/> Hydrozone Information Table
<input type="checkbox"/> Water Budget Calculations
<input type="checkbox"/> Soil Management Report
<input type="checkbox"/> Irrigation Design Plan
<input type="checkbox"/> Landscape Design Plan
<input type="checkbox"/> Grading Design Plan (for reference)
<input type="checkbox"/> Additional Landscape Project Information
<input type="checkbox"/> Other _____ |
|--|---|

ALL PLAN REVISION SUBMITTALS

- 3 sets of revised plans
- Previous check print
- Additional plan check deposit (if required) \$_____
- Other_____
- Other_____

FINAL SUBMITTAL FOR CITY APPROVAL

- Original mylars (all sheets must be 24" x 36" maximum, stamped & signed by landscape architect)
- Previous Check Print

DUE AT PERMIT ISSUANCE

- 1 set of signed mylars (by landscape architect and city engineer)
- 2 set of full size plans
- 1 sets of half-size plans
- Inspection Deposit \$_____ (see fee schedule)
- Surety (100% of estimate)
- CD of .PDF (see attached specifications)
- Other_____

DUE AT PROJECT CLOSE OUT

- Redline as-builts
- CD of signed redline as-builts
- Certificate of Completion
- Other_____